

# Your moving house checklist

Moving house is an exciting event. However, moving house is not without its difficulties. Making sure that you have everything in order for the big day ensures your move is as stress free as possible.

## One month before...

- Get removals quotes and book your chosen firm.
- Order packing materials - your removal company might be able to help.
- Check if your insurance policy covers your move. If not, your removals company might be able to provide cover.
- Make a full inventory of your possessions to help you keep track of them during the move.
- Have a clear out! Moving house can be the best time to clear out unwanted possessions.
- Book the time off work.
- Arrange new home insurance.

## Two weeks before...

- Sign and return contract and transfer.
- Inform utilities companies about your move.
- Complete the Post Office mail redirection form.
- Book people to carry out any other services you need, e.g. cleaners.
- Organise someone to look after any pets if applicable.

## 1 week before...

- Put any essential items such as passports and insurance documents in a safe place. Make sure you know where they are at all times when you are packing up your house.
- Tell your local council and ask for a statement on your council tax.
- Send out an email or cards to inform your friends and family about your change of address.
- Prepare a box of moving day essentials.
- Try to do as much of your packing as you can. Leaving it until the last minute could make your move a lot more hectic.
- Find out when you need to collect keys from your estate agent.
- Check funds are available to withdraw or transfer to the solicitor as some banks have a daily limit.

# Your moving house **checklist** continued

## The night before...

- Make sure you are fully packed and have carried out a final check of your property.
- Pack a night bag for your first night in your new home.
- Pack together a kit of some key tools. Include a sharp knife to open boxes.

## The big day...

- Don't chase for a completion time. This depends on when funds reach solicitors. We will let you know immediately once we are advised.
- Make sure you are available for a phonecall with the Solicitor to confirm completion.
- Record utility readings for water, electricity and gas. Preferably take photos of readings.
- Strip the beds. Pack your bedding and any curtains you are taking with you.
- Lay down sheets to protect the floors.
- Label your boxes with what they contain and where they should go in your new home.
- One person should stay to check that the movers have packed your items correctly.
- Check for any items damaged during the move before the movers leave.
- Check all keys work in the required locks.
- Plug in your electric appliances.
- Most importantly, don't rush. Leaving the unpacking for tomorrow and unwinding during your first evening can be a worthwhile choice.

## When you're settling in...

- Take meter readings from the new property and contact utility companies.
- Get to know your neighbours and local area.

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